



**UNIVERSITY
OF LONDON**

Programme Regulations 2019–2020

Demography and Health

MSc
PGDip
PGCert

Important document – please read
This document contains important
information that governs your
registration, assessment and
programme of study

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Important information regarding the Programme Regulations

Last revised 01 April 2019

As a student registered with the University of London you are governed by the current General Regulations and Programme Regulations associated with your programme of study.

These Programme Regulations are designed and developed by the London School of Hygiene and Tropical Medicine (LSHTM) which is responsible for the academic direction of the programme. The regulations take account of any associated arrangements at London School of Hygiene and Tropical Medicine (LSHTM). Programme Regulations, together with the [Programme Handbook](#), will provide the detailed rules and guidance for your programme of study.

In addition to Programme Regulations you will have to abide by the [General Regulations](#). These regulations apply to all students registered for a programme of study with the University of London and provide the rules governing registration and assessment on all programmes; they also indicate what you may expect on completion of your programme of study and how you may pursue a complaint, should that be necessary. Programme Regulations should be read in conjunction with the General Regulations.

The relevant General Regulations and the Programme Regulations relating to your registration with us are for the current year and not the year in which you initially registered.

On all matters where the regulations are to be interpreted, or are silent, our decision will be final.

Further information about your programme of study is outlined in the Programme Specification which is available on the relevant Courses page of the website. The Programme Specification gives a broad overview of the structure and content of the programme as well as the learning outcomes students will achieve as they progress.

Terminology

The following language is specific to the Demography and Health programme:

Module: Individual units of the programme are called module. Each module is a self-contained, formally structured learning experience with a coherent and explicit set of learning outcomes and assessment criteria.

Throughout the Regulations, 'we' 'us' and 'our' mean the University of London; 'you' and 'your' mean the student, or where applicable, all students.

If you have a query about any of the programme information provided please contact us. You should use the *ask a question* tab in the [student portal](#)

Changes to Demography and Health Regulations 2019-2020

The Scheme of Award has been amended so from 2019–2020 the Consider Distinction range has risen from 4.0 – 4.29 to 4.15 – 4.29 (see [Section 8](#): Scheme of award)

1 Structure of the programmes

[\[Appendix A\]](#) gives the syllabuses and course outlines.

Qualification

1.1

The following named awards are offered under the Demography and Health programme:

- MSc Demography and Health
- Postgraduate Diploma Demography and Health (PGDip)
- Postgraduate Certificate Demography and Health (pGCert)

Qualification structure

1.2

The **MSc Demography and Health** consists of:

- Four compulsory core modules (two DEM1 modules, EPM101 and EPM102); and
- Two compulsory DEM2 modules;

and either

- Six elective modules selected from a list of options (which must include at least two of the remaining DEM2 modules);

or

- Three elective modules selected from a list of options (which must include at least two of the remaining DEM2 modules);

and

- A Project Report.

The **PGDip Demography and Health** consists of:

- Four compulsory core modules (two DEM1 modules, EPM101 and EPM102);

and

- Two compulsory DEM2 modules;

and

- Two elective modules selected from a list of options.

The **PGCert Demography and Health** consists of:

- Four compulsory core modules (two DEM1 modules, EPM101 and EPM102).

1.3

The Programme Director has the right to consider the appropriateness of your module selection for the MSc or PGDip and, with stated reason, may restrict your chosen options.

1.4

If you have registered for an elective module but have not attempted the assignment or unseen written examination for that module (or have obtained a fail grade for the module overall at the first

attempt), you may apply to change to another elective module. (If you fail the module overall at a second attempt you will not be allowed to change to another option.) If you apply to change module(s) and have entered either element of examination for the elective module that you would like to withdraw from, you will not be able to change until after the results have been published. Up to three elective modules (45 credits) only may be changed in this way. If you change your choice of elective module(s) you will be required to pay the full fee for the newly chosen module.

Individual modules

1.5

You may apply to register for one or more individual modules as a stand-alone module, instead of registering for the MSc, PGDip or PGCert Demography and Health.

1.6

The following Demography and Health modules are available to study on a stand-alone basis:

DEM101 Introduction to demographic analysis

DEM102 Population studies

DEM201 Demographic data: sources, collection and evaluation

DEM202 Demographic analysis: further methods and models

DEM203 Contemporary demographic trends and issues

DEM204 Demographic analysis: applications and extensions

DEM205 Analysing survey and population data

1.7

Some modules may require you to have prior knowledge or experience in a particular subject area before you study the module – information on such prerequisites is given in the individual module specifications.

1.8

Successful completion by formal assessment of an individual module may be taken into account for credit towards the MSc, PGDip or PGCert. If you transfer your registration from an individual module to the MSc, PGDip or PGCert, you must meet the rules of progression for that award.

Blended learning

1.9

Blended Learning study enables you to combine distance learning study with a period of full-time study at LSHTM. If you have registered for either the MSc or the PGDip and have been allowed to proceed to the elective modules, you may study up to two elective modules at LSHTM in place of distance learning modules. There will be restrictions on the choice of elective modules available for Blended Learning study, the period of time in which the study of these modules must be completed and the number of students who can register for Blended Learning study each year. Modules studied by Blended Learning are subject to the London School of Hygiene and Tropical Medicine (LSHTM) regulations.

Details related to Blended Learning study are set out in the Guidelines for Blended Learning, found on the [LSHTM website](#), under the 'How you study' tab

2 Registration

Effective date of registration

2.1

Your effective date of registration will be 1 September (for the MSc, PGDip and PGCert and for individual modules).

Period of registration

2.2

The minimum and maximum periods of registration to complete the programme from your effective date of registration are:

	Minimum	Maximum
MSc	Two years	Five years
PGDip	Two years	Five years
PGCert	One year	Five years
Individual modules	One year	Two years

2.3

If you are registered for individual modules and have been allowed to transfer from an individual module to the PGCert, PGDip or the MSc Demography and Health, you will be given a new period of registration beginning from the year that you register on the PGCert, PGDip or MSc Demography and Health. The maximum period of registration will be the same for all students registered for the same programme.

3 Recognition of prior learning and credit transfer

To be read in conjunction with the [General Regulations](#), Section 3.

Recognition of prior learning

3.1

Where prior learning is recognised, the decision to award credit (known as Recognition of prior learning (RPL)) shall be made by an academic appointed by the Programme Director.

3.2

Applications for RPL can only be made at the point of entry to the programme and will only apply to specific modules up to a maximum number of credits.

Further information on the RPL policy can be found on the [LSHTM website](#).

Credit transfer

3.3

Credit transfer for a module previously studied at LSHTM may be considered for the MSc, PGDip or the PGCert. All applications for credit transfer and recognition of prior learning will be considered on a discretionary case-by-case basis.

4 Assessment for the programme

4.1

Assessment methods

Each DEM1 module will be assessed by a timed unseen written examination and a written assignment, weighted on the scale 70:30. Each EPM1 module will be assessed by a timed unseen written examination.

4.2

The elective GHM1 modules will be assessed by a timed unseen written examination.

4.3

Each DEM2 module and the elective EPM3 modules will be assessed by a timed unseen written examination and/or by one or more written assignments.

4.4

The elective modules EPM105 Writing and reviewing epidemiological papers and EPM201 Study design: writing a grant application will each be assessed 100% by one written assignment. For EPM201, an outline plan for the assignment must be submitted initially. If the outline plan has not been submitted prior to submission of the final written assignment, the written assignment will not be accepted for marking.

4.5

The Project Report (DEM300) (MSc only) will be assessed by submission of one written report of up to 10,000 words.

4.6

Where the assessment for a module comprises an unseen written examination and/or written assignment(s) you are expected to submit all the written assignment(s) and sit the unseen written examination for a module in the same academic year.

4.7

If you attempt only one element of the assessment for a module in a given academic year you may be permitted to carry forward the grade awarded for the element attempted for one year only. The Board of Examiners will decide if you may carry over individual element grades for longer than one year.

4.8

Assignments, projects and other similar work must be your own work and must be written without the assistance of other people, except where you are clearly allowed to work as a group and submit a piece of work jointly. When group work is submitted, all students working in the group must confirm the nature of their contribution to the submitted work.

Date of examinations

4.8

Timed unseen written examinations normally take place in June each year.

4.9

The written assignments for all modules must be submitted by the deadlines given in the guidelines for the assignments and the LSHTM Student Handbook, both of which are available to registered students on the [LSHTM Virtual Learning Environment](#). Written assignments must be submitted electronically (unless otherwise specified in the assignment guidelines).

4.10

Extensions to written assignment deadlines will only be given in extenuating circumstances, and will only be considered on application to the [LSHTM Extenuating Circumstances](#) Committee before the deadline. A written assignment received after the deadline without an agreed extension, will either be downgraded or will not be marked.

4.12

An initial proposal must be submitted for approval of the project. Full details about how to submit the project proposal and final report, including deadlines for submission, word limit and format requirements, are provided in the Project Report Guidelines. Extensions to the project proposal and final Project Report submission deadlines will only be given in extenuating circumstances and will only be considered on application to the [LSHTM Extenuating Circumstances](#) Committee before the deadline. A Project Report received after the deadline, without an agreed extension, will either be subject to a grading penalty or not be marked.

Materials and aids allowed in the examination room

4.13

Pre-programmable calculators may be used (see the 'Permitted materials list' that will accompany your 'Notice to candidates').

See [General Regulations](#) for Rules for taking written examinations

5 Number of attempts permitted at an examination

5.1

The maximum number of attempts at any written assignment or unseen written examination is two. If you fail a module at the first attempt, you will be allowed to make a second attempt (resit). Extenuating circumstances may be taken into account which allow for more attempts.

5.2

If you fail a module which is assessed by two or more elements of assessment (unseen written examination and/or one or more written assignment(s)), you will normally have to resit at least one element of the module assessment, but may have to resit both or all elements.

5.3

If you fail a module which is assessed by two or more elements of assessment (unseen written examination and/or one or more written assignment(s)), having passed one element but not the other, you may only resit the failed element.

5.4

If you resit the written assignment element of a module assessment you must submit a fresh assignment in answer to a new question or assignment topic.

5.5

For all modules the highest grade awarded will count towards the final award, whether received at the first or subsequent attempt.

Project Report (DEM300)

5.6

If your proposal for the Project Report has been approved and you are unable to submit the completed report by the stated deadline you must either request an extension to the deadline or request a deferral from the Project Organiser before the submission deadline. An extension to the

deadline for the final Project Report submission will only be granted where there are extenuating circumstances and if requested before the deadline. A Project Report received after the deadline, without an agreed extension, will either be subject to a grading penalty (which may include a 0 grade) or not be considered for marking and you will have to resubmit your Project Report for marking the following year. If you submit your Project Report the following year you must ensure that you have registered for the project that year, that you have entered to be examined in the Project Report, and that your project is updated in the light of any changes in guidelines that apply for the year submitted.

5.7

If you fail the Project Report at the first attempt, the Board of Examiners will decide which of the following types of resit you must carry out:

- a) revise and resubmit the failed project within a timescale determined by the Board of Examiners, or
- b) collect new data and revise/update the project, and resubmit at a subsequent examination; or
- c) make a fresh application for approval of a topic and offer a new report, at a subsequent examination.

If you carry out (b) or (c) above, you must re-register to resit the Project Report and pay the project resit fee. Usually, once either of (a) (b) or (c) has been carried out, you cannot make further attempts at the project.

More details can be found about [extenuating circumstances](#) on the webpage and in the [General Regulations](#).

Details of the LSHTM resits and mitigating (extenuating) circumstances policies are available to registered students on the LSHTM Virtual Learning Environment.

6 Assessment offences and penalties

6.1

Penalties may be applied to assessed work that does not comply with requirements given in programme materials or is not submitted by the stated deadlines. You should check the requirements given for individual assignments and the project report on the LSHTM Virtual Learning Environment. Penalties such as grade reductions (including reduction to a fail grade) may apply for work that is late, over-length or for poor academic quality and plagiarism.

6.2

All project work must abide by the ethical requirements of LSHTM and any involved external organisations. It is your responsibility to seek the approval needed from external organisations. If your work needs ethical approval you must receive approval before beginning those elements of the project. If you fail to gain the right ethical approval or breach the terms of your original ethical approval submission penalties will be applied to your work (details are given in the Project Guidelines). Penalties may be set by the LSHTM Faculty Taught Programme Director and the Programme Director under delegated authority from the relevant Exam Board and in consultation with a nominated member of the LSHTM's Ethics Committee.

7 Progression within the programme

See [section 4](#) for method of assessment.

MSc Demography and Health

7.1

You may choose to study and be examined in a maximum of two DEM1, EPM101 and EPM102 modules or DEM201, DEM202. You must successfully complete a minimum of two DEM1 modules to be permitted to progress to elective module studies whilst you complete your remaining compulsory modules. If you have been permitted to start elective module studies whilst completing EPM1 module(s) you may study and be examined in the EPM1 module(s) in the same year as DEM201, DEM202 and 6 elective modules (or DEM201, DEM202, 3 elective modules and DEM300 Project Report). Resit attempts may be made in addition to the maximum number of modules stated above.

7.2

You must take and be examined in DEM101 Introduction to Demographic Analysis and DEM102 Population Studies in your first stage of study, either at the same time as, or in advance of the two EPM1 modules. To progress to elective module studies you must obtain a minimum Grade Point Average of 2.00 for each of DEM101 and DEM102.

7.3

It is highly recommended that students undertake the DEM300 Project Report. In order to register for the DEM300 Project Report, you must have already registered for all the modules needed to complete the degree, either in a previous year, or in the same year.

7.4

The DEM300 Project Report must be submitted in the same year that you enter to complete the award, except where you have been given permission by the Programme Director to submit the Project Report in an earlier year.

PGDip Demography and Health

7.5

If you are registered for the PGDip you may choose to study and be examined in a maximum of either the DEM101, DEM102, EPM101 and EPM102 modules or DEM201, DEM202 and 2 elective modules in any one year. You must successfully complete a minimum of two DEM1 modules to be permitted to progress to elective module studies. If you have been allowed to start elective module studies whilst completing EPM1 module(s) you may study and be examined in the EPM1 module(s), DEM201, DEM202 and up to 2 elective modules in the same year. Resit attempts may be made in addition to the maximum number of modules stated above.

7.6

You must take and be examined in DEM101 Introduction to Demographic Analysis and DEM102 Population Studies in your first stage of study, either at the same time as, or in advance of the two EPM1 modules. To progress to elective module studies you must obtain a minimum Grade Point Average of 2.00 for each of DEM101 and DEM102.

PGCert Demography and Health

7.7

If you are registered for the PGCert you may choose to study and be examined in a minimum of one and a maximum of four of the core DEM1 and EPM1 modules in any one year. Resit attempts may be made in addition to the maximum number of modules stated above.

7.8

You must take and be examined in DEM101 Introduction to Demographic Analysis and DEM102 Population Studies in your first stage of study, either at the same time as, or in advance of the two EPM1 modules. To progress to elective module studies you must obtain a minimum Grade Point Average of 2.00 for each of DEM101 and DEM102.

8 Scheme of award

8.1

The Demography and Health programmes are marked according to the following scale:

Award GPA	Classification
2.00 - 3.84	Pass
3.70 – 3.84	Consider merit
3.85 – 4.29	Merit
4.15 - 4.29	Consider distinction
4.30 - 5.00	Distinction

8.2

The Board of Examiners will make a decision on the final award classification once the criteria for that award have been met. Once you have met the criteria for the award on which you are registered, you will not be allowed to resit any failed modules or substitute any failed modules with other modules.

8.3

All written examinations, module assignments and the Project Report (MSc only) will be marked and grades combined according to the Assessment and Award Scheme.

8.4

The final outcome of the award of MSc, PGDip and of the PGCert is determined as set out in the Assessment and Award Scheme.

8.5

The final award classification will be based on the final award GPA, which will be calculated as shown in the Assessment and Award Scheme.

8.6

In order to be awarded the MSc, PGDip or PGCert you must satisfy the Examiners in the assessment for all the necessary components of the award.

Exit qualifications

8.7

If you registered for the PGDip Demography and Health or MSc Demography and Health, an exit qualification (i.e. a related certificate or diploma) may be granted to you if you either do not complete, or withdraw early from, the programme you were registered on provided that you have

fully met the requirements for an exit qualification as detailed in the Assessment and Award Scheme.

8.8

The award of the PGCert Demography and Health or PGDip Demography and Health will be with effect from the year in which you successfully completed all components of that award.

Receiving related qualifications

8.9

If you successfully complete the formal assessment of individual modules, you may apply to receive a related qualification provided that you meet the requirements for that qualification and apply within three years of the successful completion of the relevant modules.

Information on assessment criteria and how the grades obtained for individual modules might contribute to a related qualification are given on the [LSHTM VLE](#).

9 Transfer of registration

Transfer of registration from the PGCert or PGDip Demography and Health to the MSc Demography and Health

9.1

If you have passed DEM101 Introduction to Demographic Analysis and DEM102 Population Studies each with a minimum Grade Point Average (GPA) of 2.00, you will be allowed to transfer registration to the MSc, and proceed to study the DEM2 and elective modules.

9.2

If you have been awarded a PGCert or PGDip you must give up your certificate or diploma to us if you later wish to progress on to the degree.

Transfer of registration from the PGCert Epidemiology to the PGDip Epidemiology

9.3

If you have passed DEM101 Introduction to Demographic Analysis and DEM102 Population Studies, each with a minimum GPA of 2.00, you will be allowed to transfer registration to the PGDip, and proceed to the DEM2 and elective modules.

9.4

If you have been awarded the PGCert, you must give up your certificate on transfer to the PGDip as credit from the same modules cannot contribute to two different awards.

Progression and transfer of registration from an individual module

9.5

If you wish to progress from an individual module and register for the PGCert, PGDip or MSc Demography and Health, you must follow the sequence of modules given within the individual programme structures and module specifications in [Appendix A](#). Advice on the previous knowledge you are expected to have to undertake a particular module is also given within the module specifications.

Appendix A – Structure of the programmes

All module specifications can be found on the LSHTM [website](#).

PGCert Demography and Health

Four compulsory modules

DEM101	Introduction to demographic analysis [15 credits]
DEM102	Population studies [15 credits]
EPM101	Fundamentals of epidemiology [15 credits]
EPM102	Statistics for epidemiology [15 credits]

PGDip Demography and Health

Four compulsory modules

DEM101	Introduction to demographic analysis [15 credits]
DEM102	Population studies [15 credits]
EPM101	Fundamentals of epidemiology [15 credits]
EPM102	Statistics for epidemiology [15 credits]
+	
DEM201	Demographic data: sources, collection and evaluation [15 credits]
DEM202	Demographic analysis: further methods and models [15 credits]

+

Two of the following list of elective modules:

DEM203	Contemporary demographic trends and issues [15 credits]
DEM204	Demographic analysis: applications and extensions [15 credits]
DEM205	Analysis of survey and population data [15 credits]
EPM301	Epidemiology of communicable diseases [15 credits]
GHM101	The economics of global health policy [15 credits]
GHM102	The politics of global health policy [15 credits]
GHM103	Environmental change and global health policy [15 credits]

MSc Demography and Health

Four compulsory modules

DEM101	Introduction to demographic analysis [15 credits]
DEM102	Population studies [15 credits]
EPM101	Fundamentals of epidemiology [15 credits]
EPM102	Statistics for epidemiology [15 credits]

+

Programme Regulations 2019-2020 Demography and Health (MSc/PGDip/PGCert/Individual modules)

DEM201 Demographic data: sources, collection and evaluation [15 credits]

DEM202 Demographic analysis: further methods and models [15 credits]

+

Three of the following list of elective modules (which must include at least **two** of DEM203, DEM204 or DEM205):

DEM203 Contemporary demographic trends and issues [15 credits]

DEM204 Demographic analysis: applications and extensions [15 credits]

DEM205 Analysis of survey and population data [15 credits]

EPM301 Epidemiology of communicable diseases [15 credits]

GHM101 The economics of global health policy [15 credits]

GHM102 The politics of global health policy [15 credits]

GHM103 Environmental change and global health policy [15 credits]

+

and either

DEM300 Project specification [45 credits]

or

Three further modules (which must include at least **two** of DEM203, DEM204 or DEM205) chosen either from the elective module list above or from the following:

EPM103 Practical epidemiology [15 credits]

EPM105 Writing and reviewing epidemiological papers [15 credits]

EPM201 Study Design: writing a grant application [15 credits]

EPM302 Modelling and the dynamics of infectious diseases [15 credits]

EPM307 Global epidemiology of non-communicable diseases [15 credits]

Important Notes:

- You must check each module specification prior to registration as modules may have specific prerequisites for study.
- The examination numbers precede the module titles and these numbers should be used when completing examination entry forms.

Not all elective modules will necessarily be available every year.